Online Exam Registration Guide

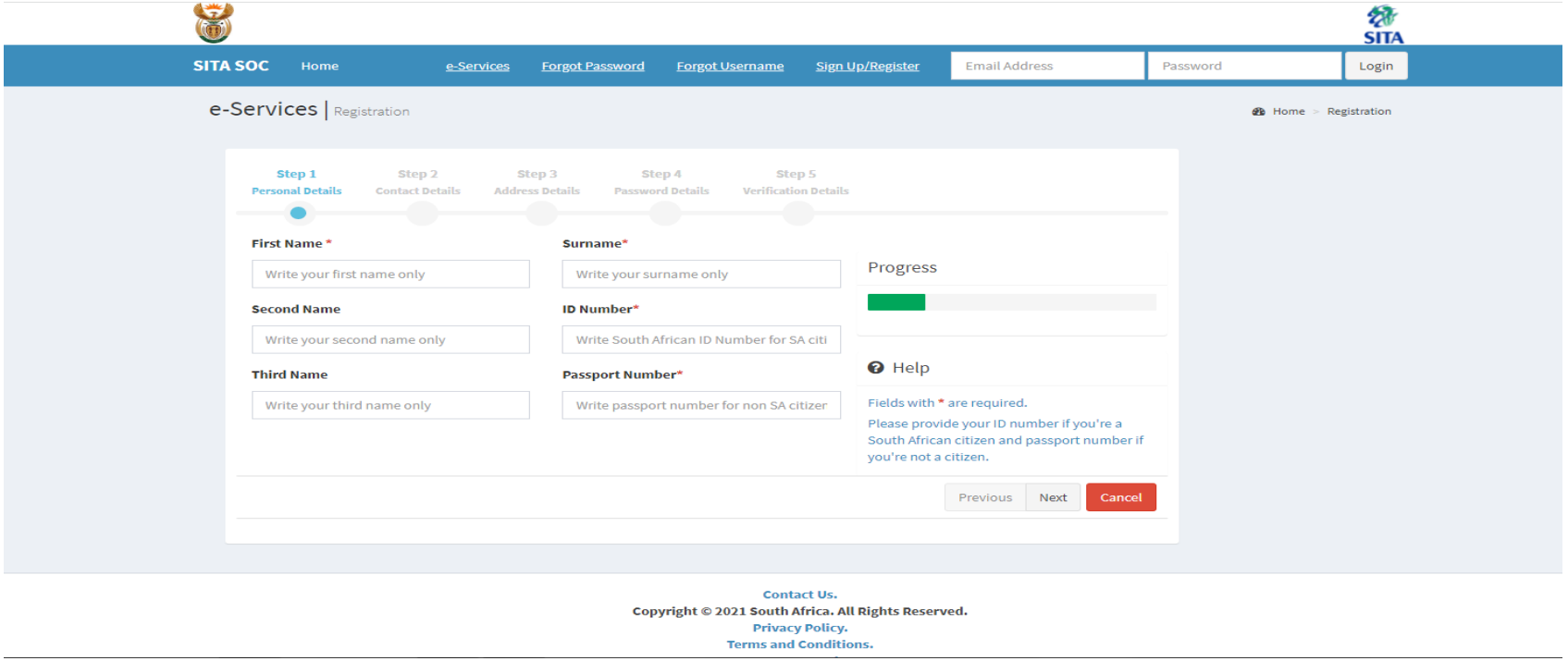
How to register for exams

(NB: This MUST be done using a Laptop or PC - This registration will NOT work using a cellphone)

Step 1: Log on to www.eservices.gov.za

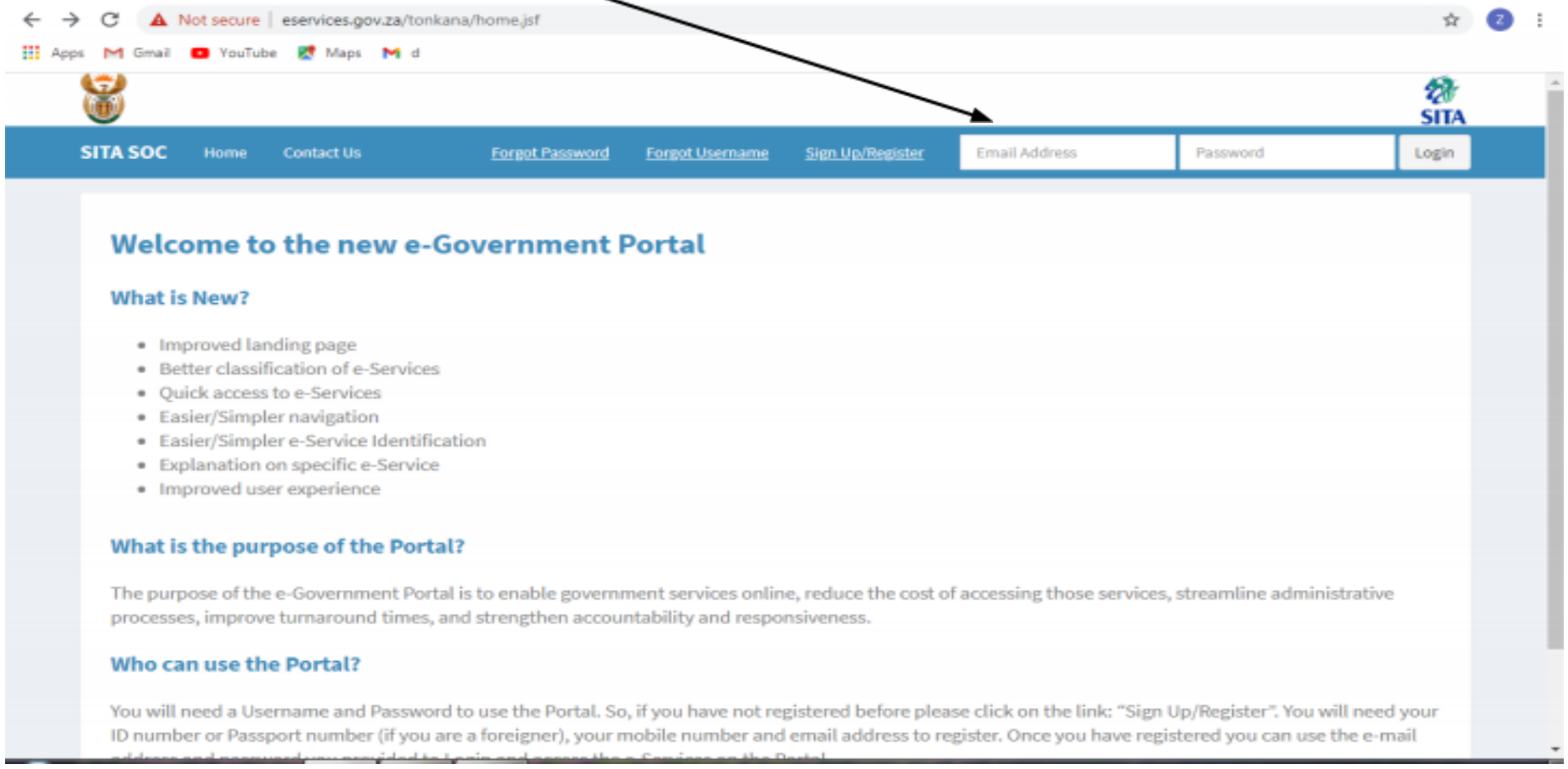
Step 2: Create an account (see picture below - remember to sign up/ register and not login)

Step 3: Follow the guidelines on the next page to successfully register



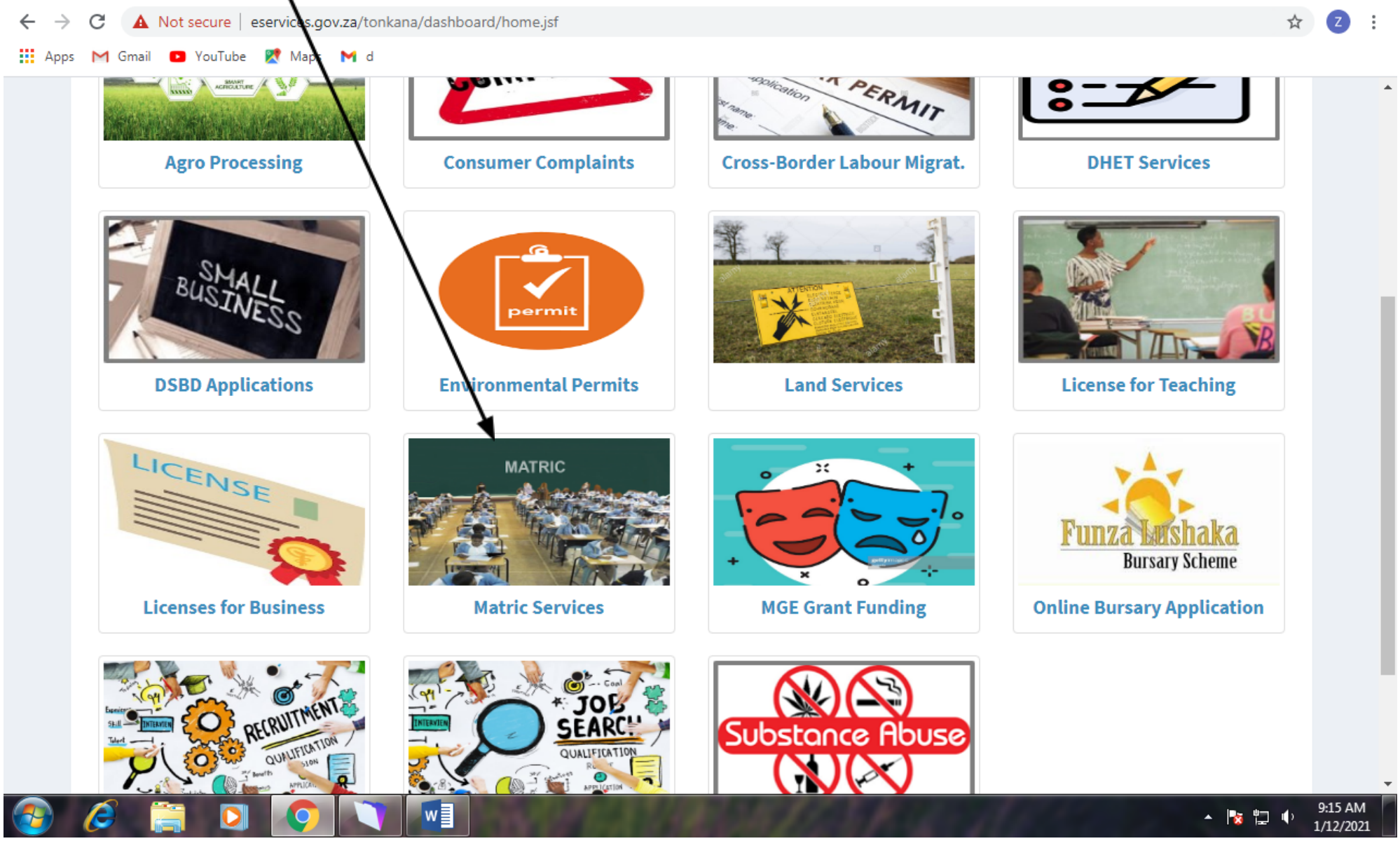
Online Exam Registration Guide

After creating an account, Login to the portal.



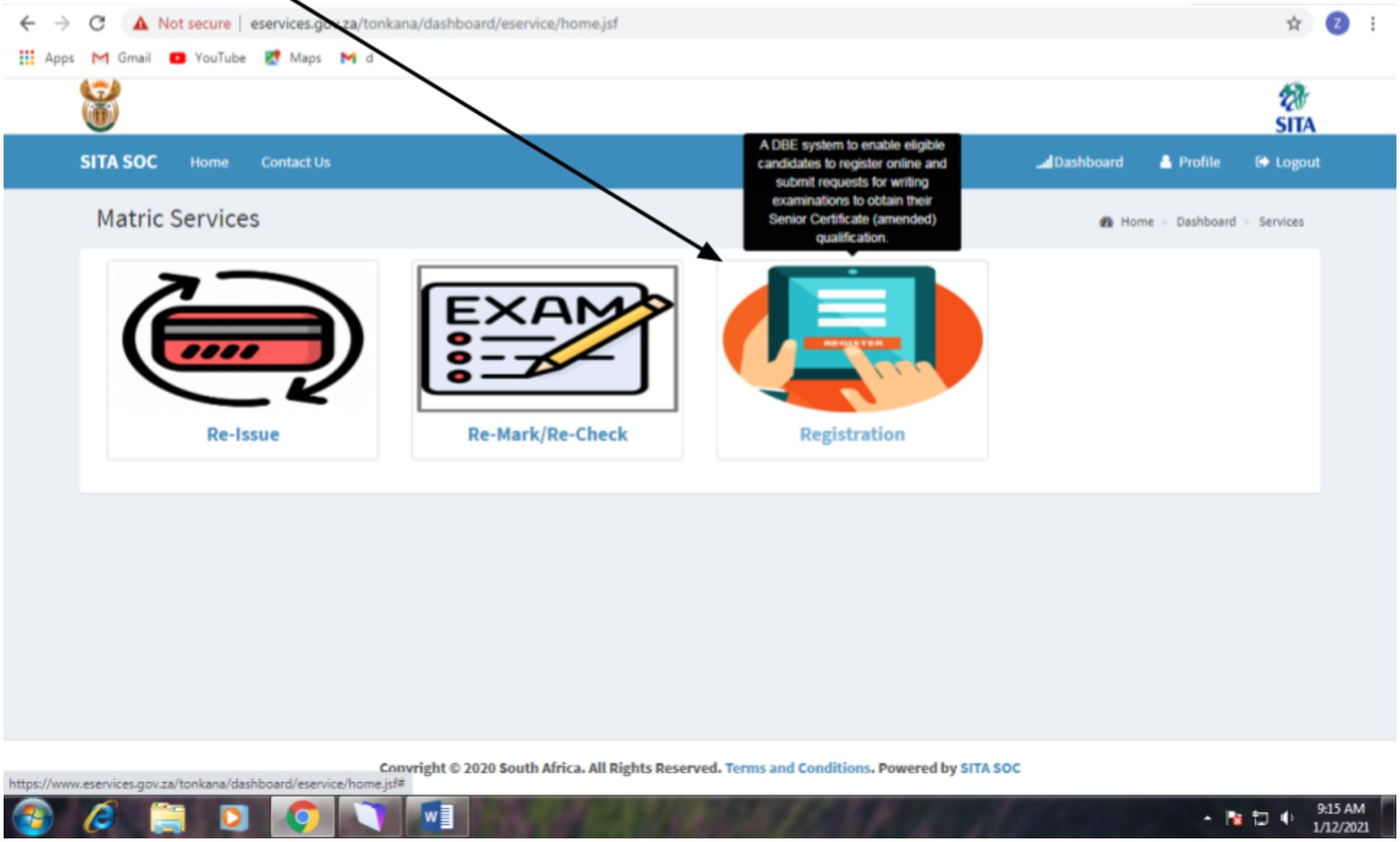
Online Exam Registration Guide

Click on 'Matric Services'



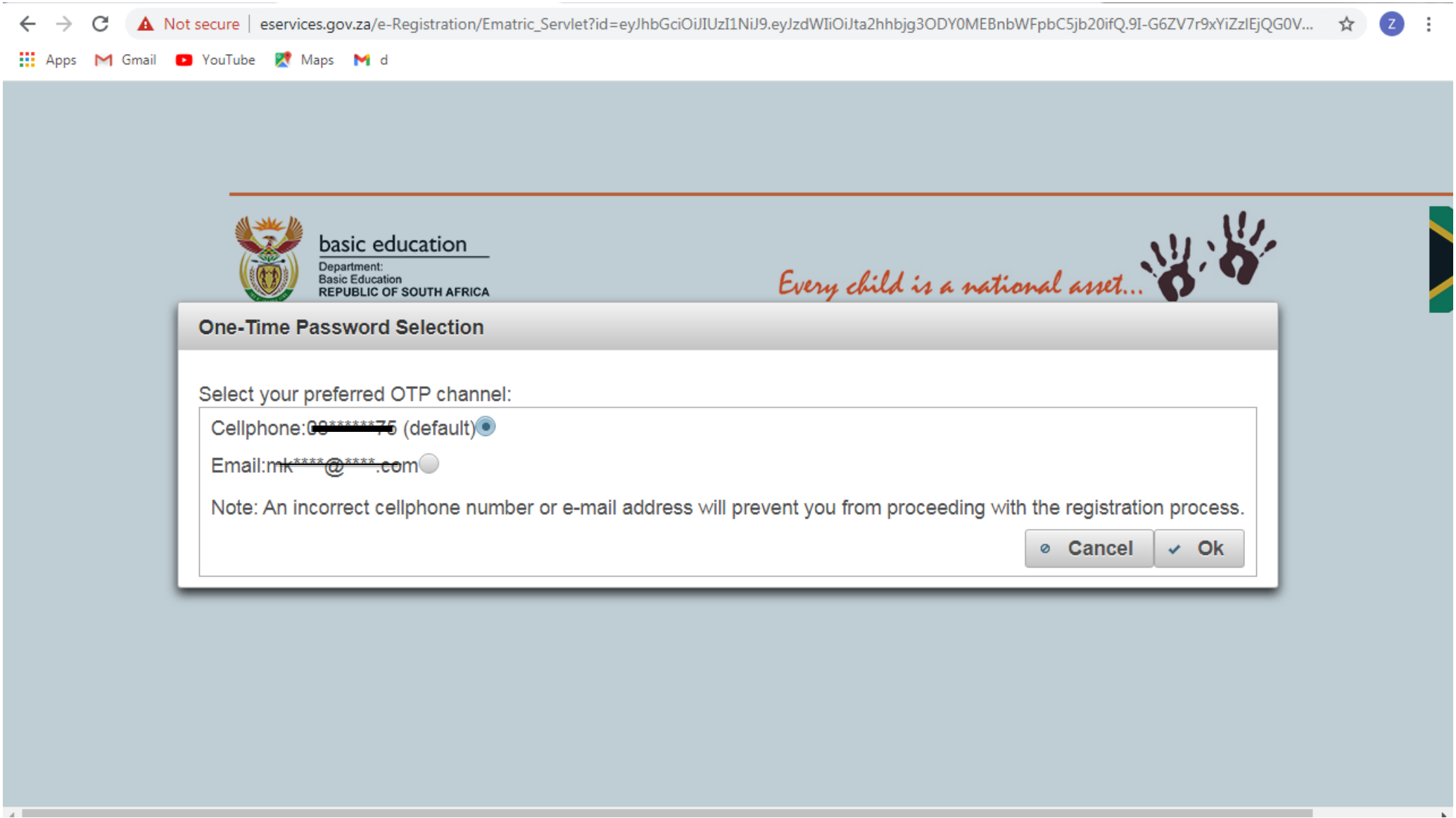
Online Exam Registration Guide

Click on ‘Registration’



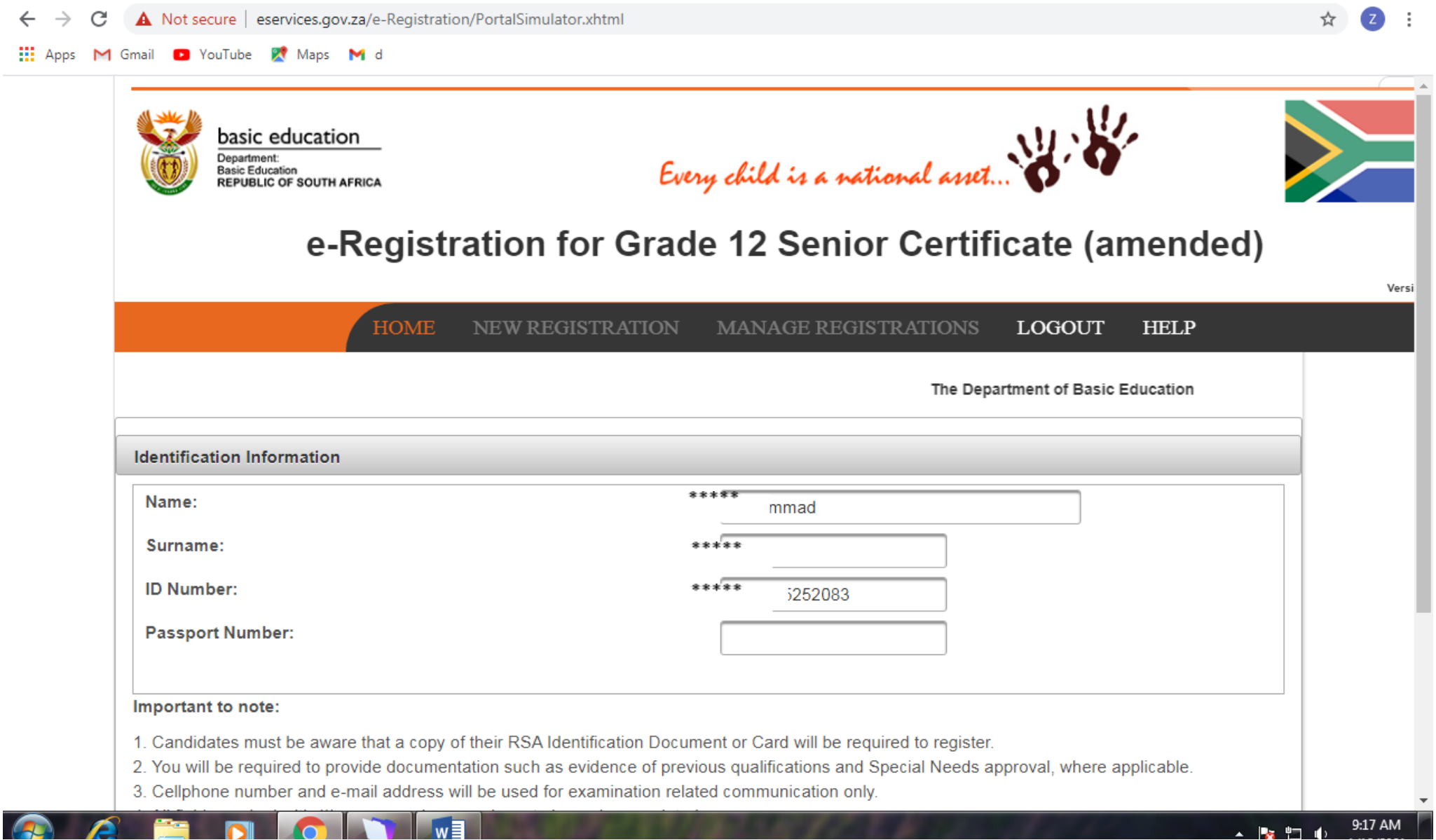
Online Exam Registration Guide

Select your preferred OTP channel. An OTP will then be sent to you, and you need to enter this.



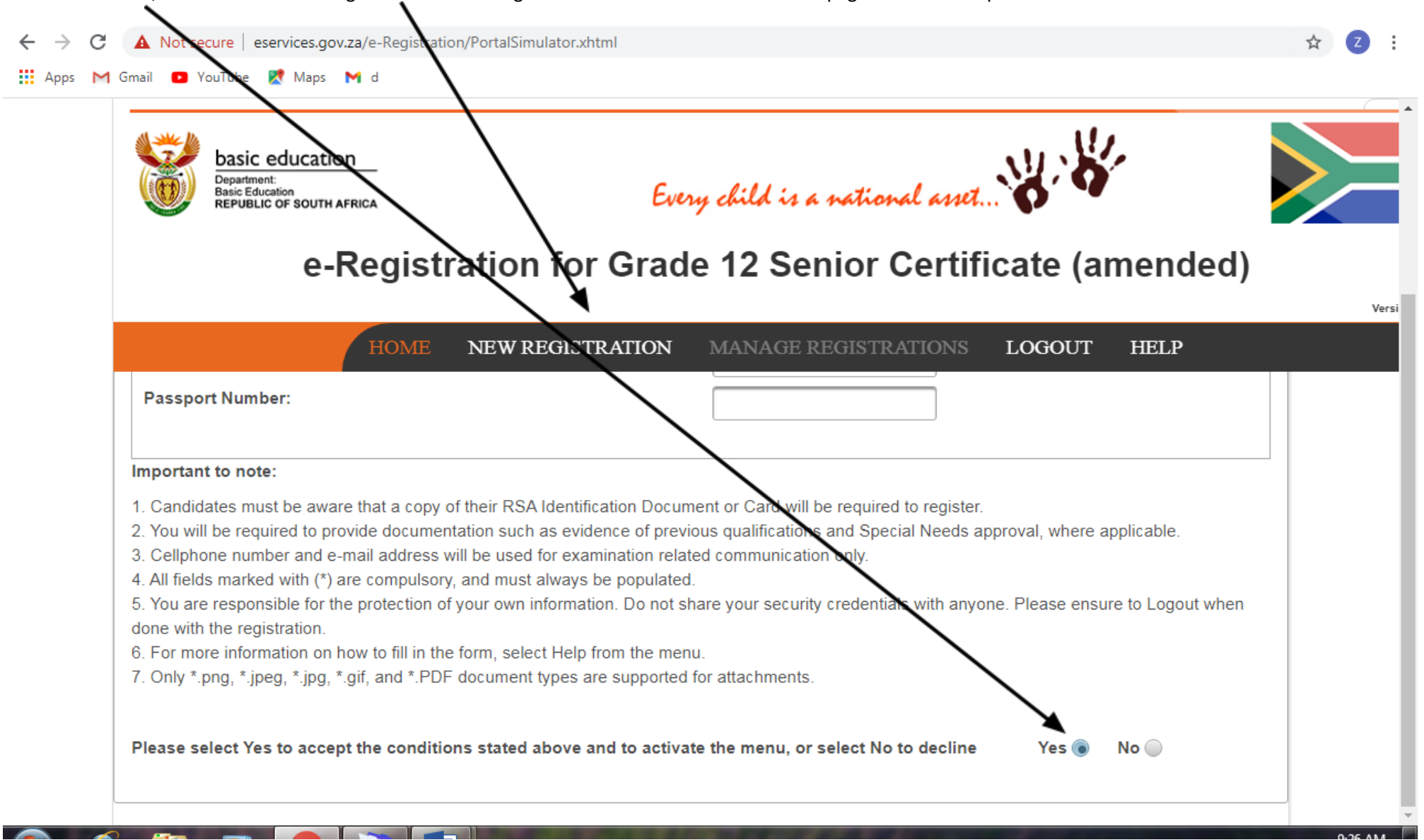
Online Exam Registration Guide

Check your information. Don't forget to click save at the bottom of the page after each step.



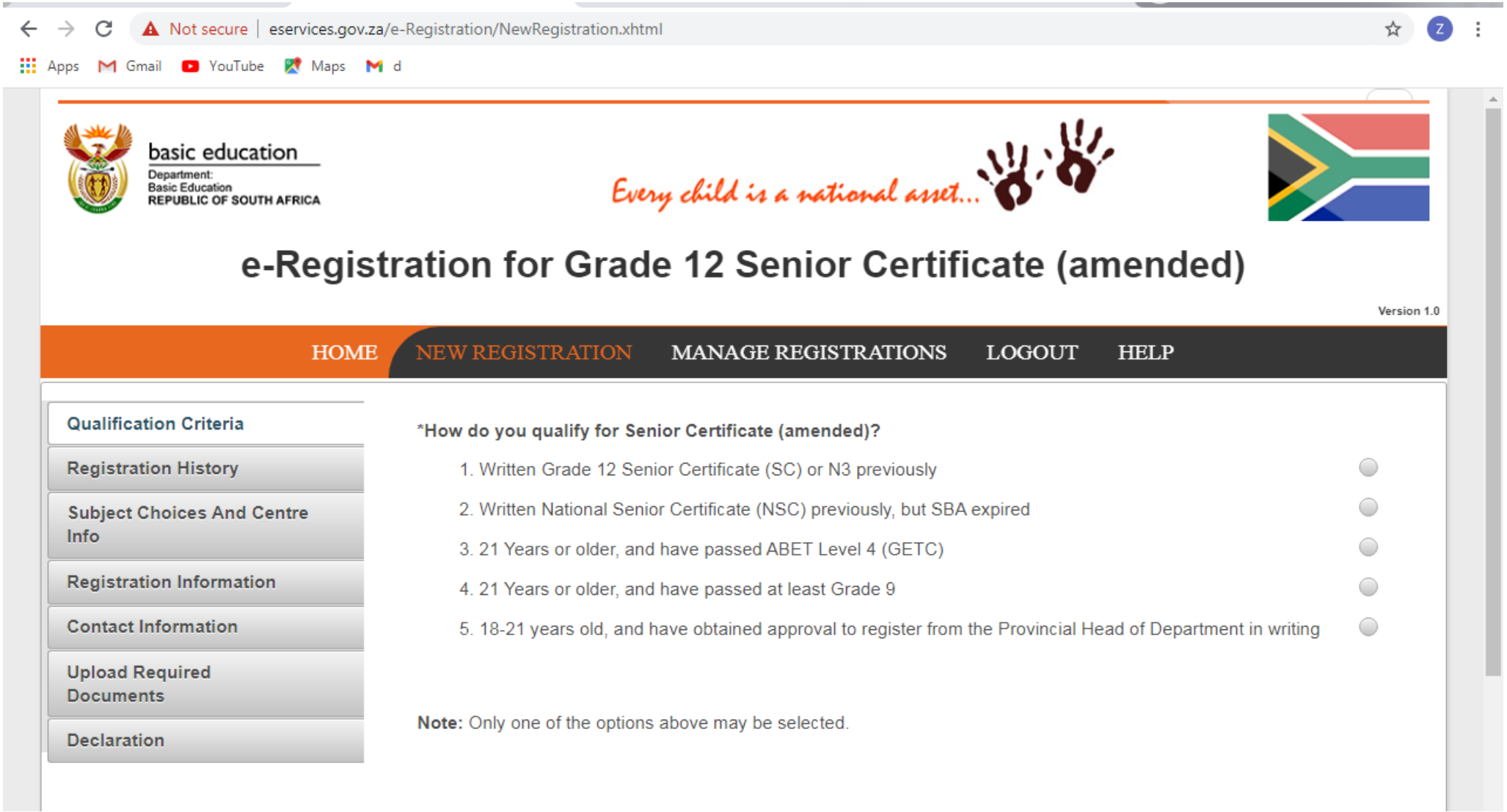
Online Exam Registration Guide

Click on ‘Yes, Then click on ‘New Registration’. Don’t forget to click save at the bottom of the page after each step.



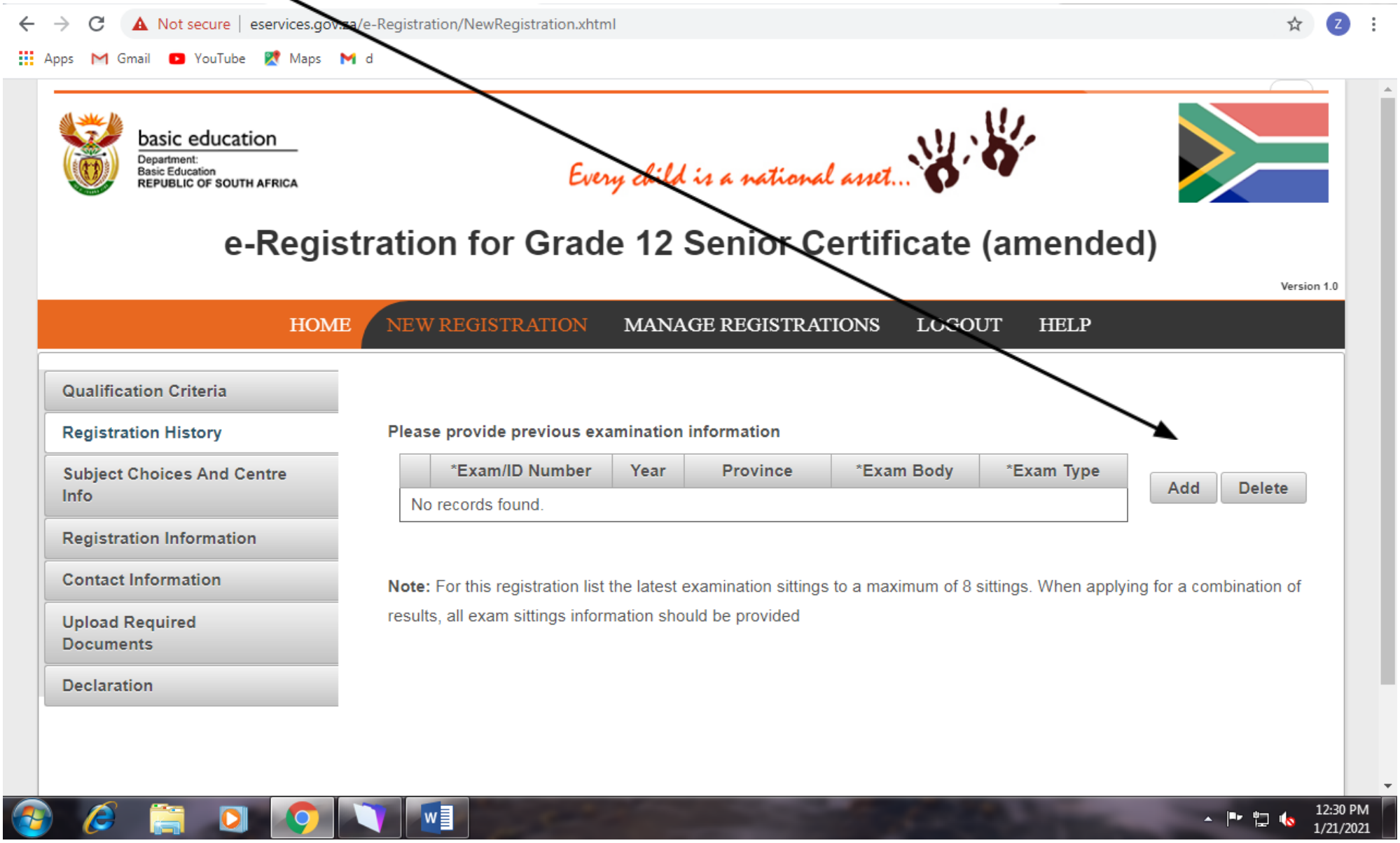
Online Exam Registration Guide

Select the relevant option. Don't forget to click save at the bottom of the page after each step.



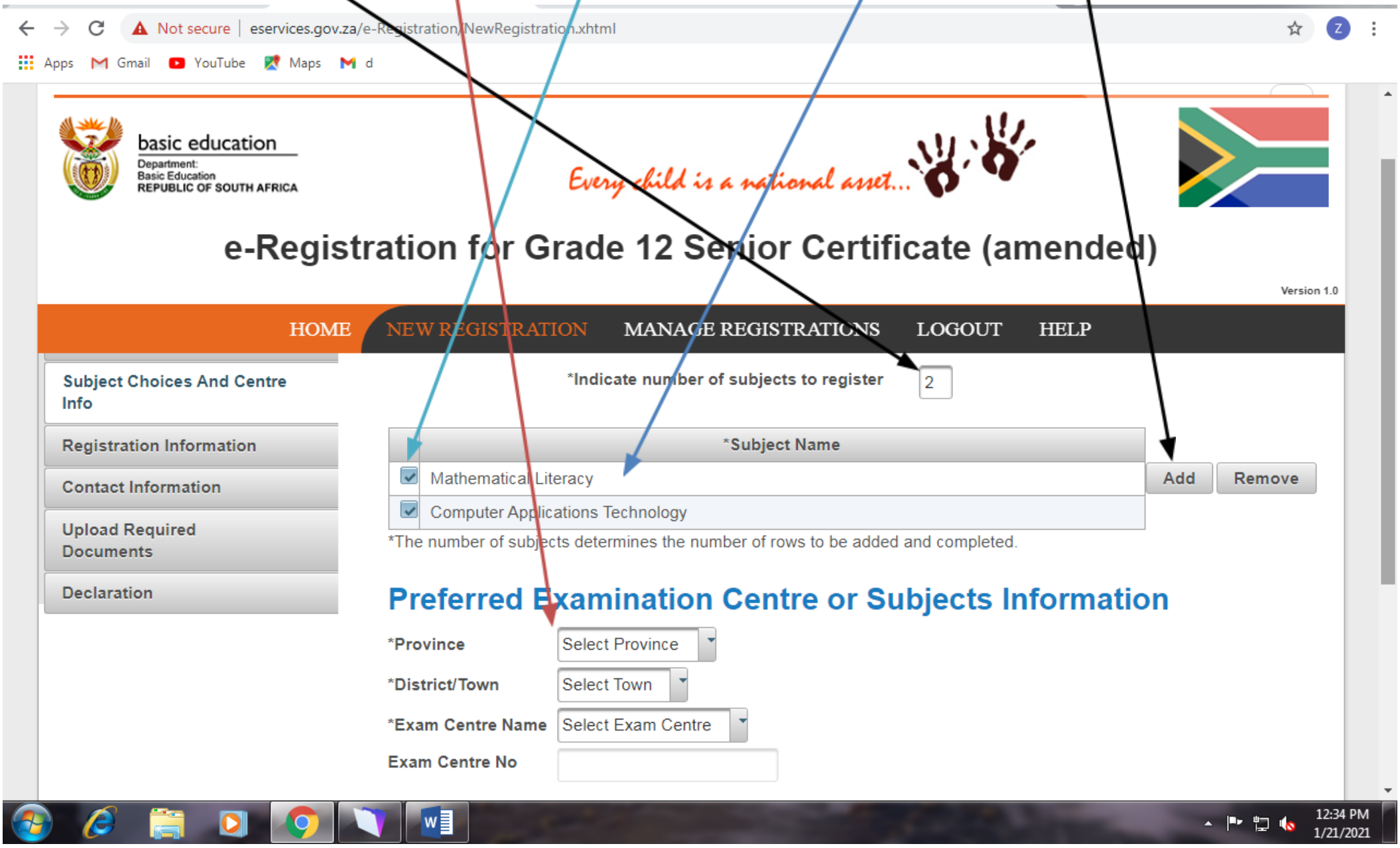
Online Exam Registration Guide

Click on 'Add'. Then add your ID number, and select the correct options by Year, Province, Exam Body and Exam Type. Don't forget to click save at the bottom of the page after each step.



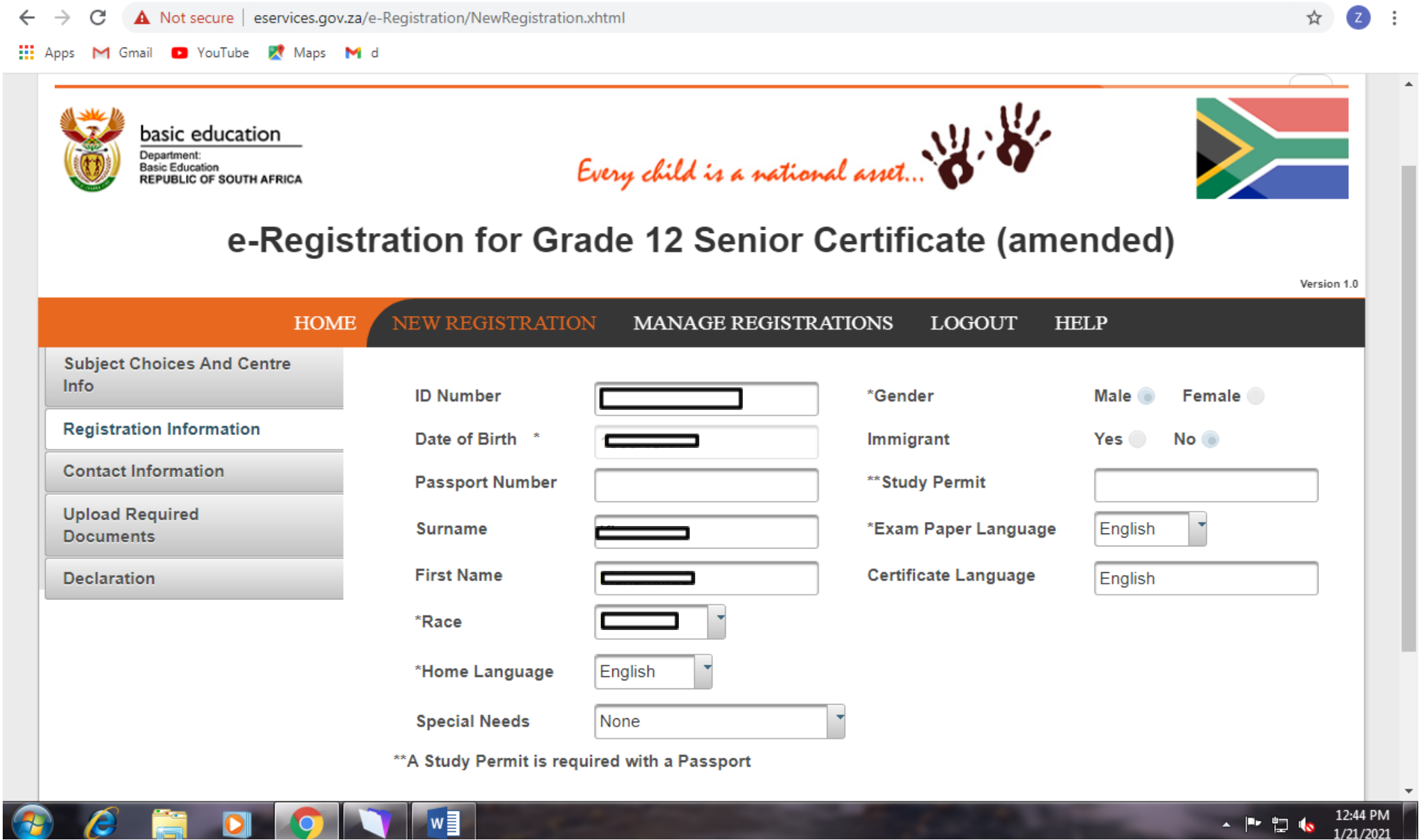
Online Exam Registration Guide

Indicate the number of subjects you will be writing, select the box the select your subject from the drop down bar. Click on 'Add' if you are doing more than one subject. You then need to select your exam centre.



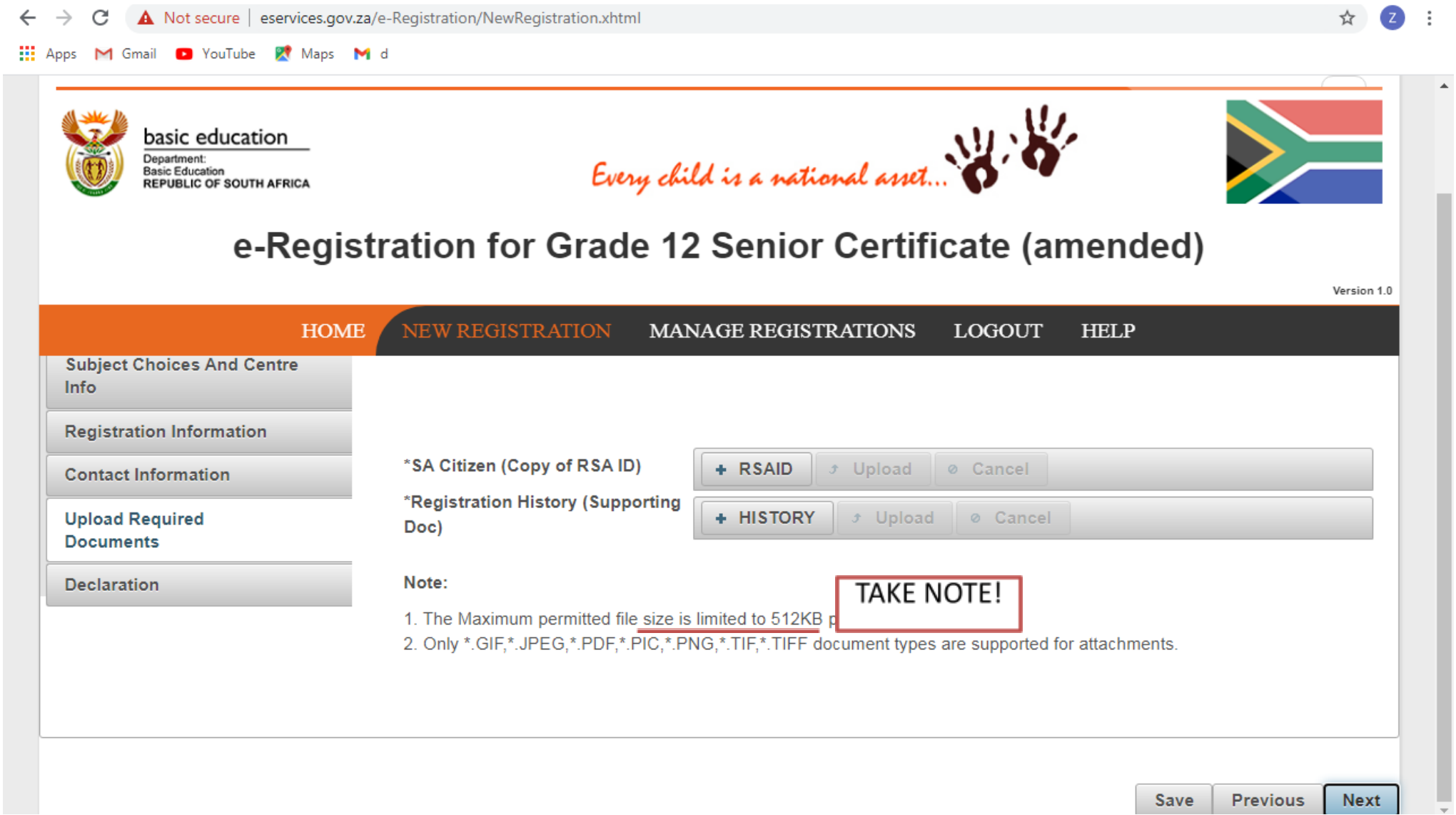
Online Exam Registration Guide

Fill in your information. Don't forget to click save at the bottom of the page after each step.



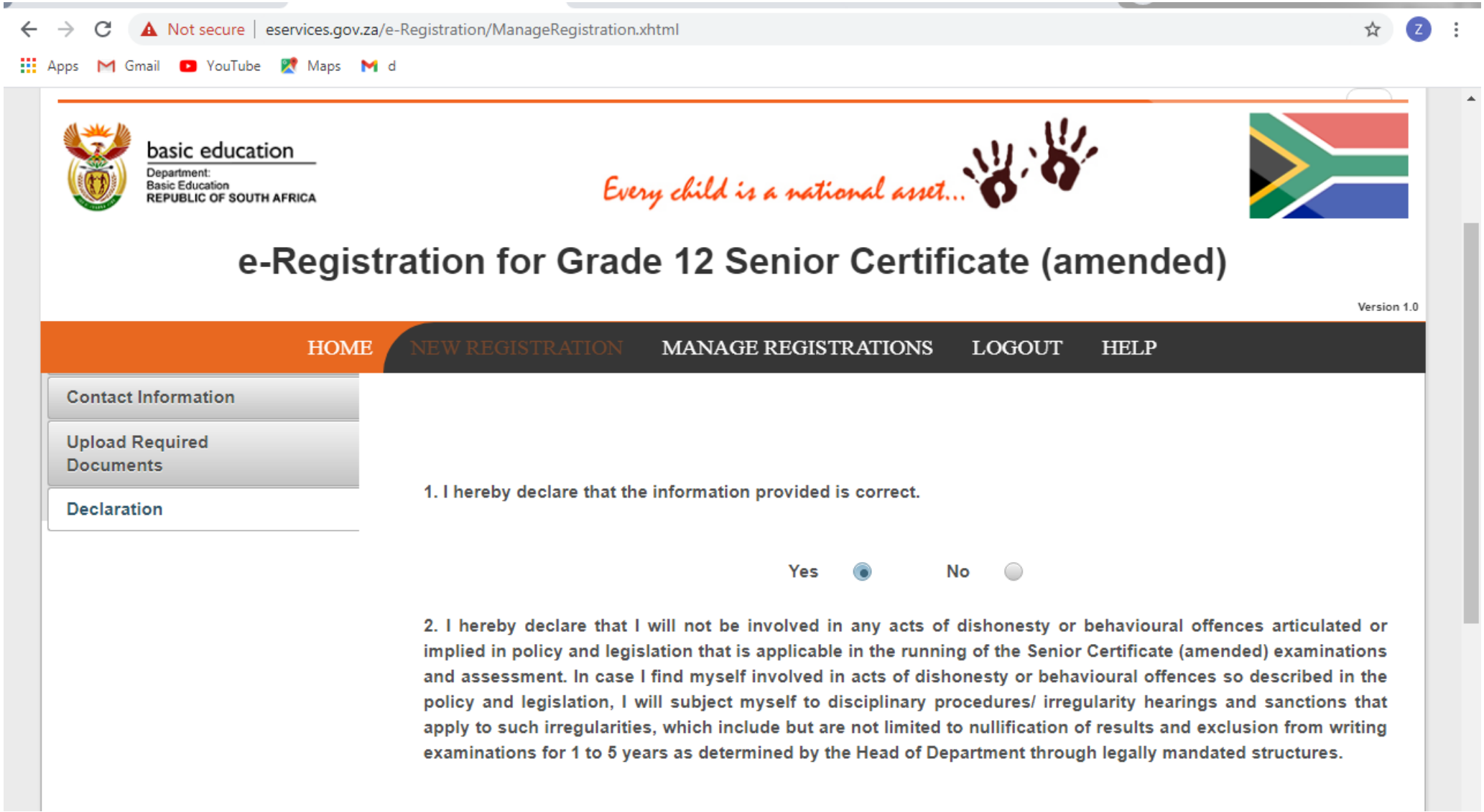
Online Exam Registration Guide

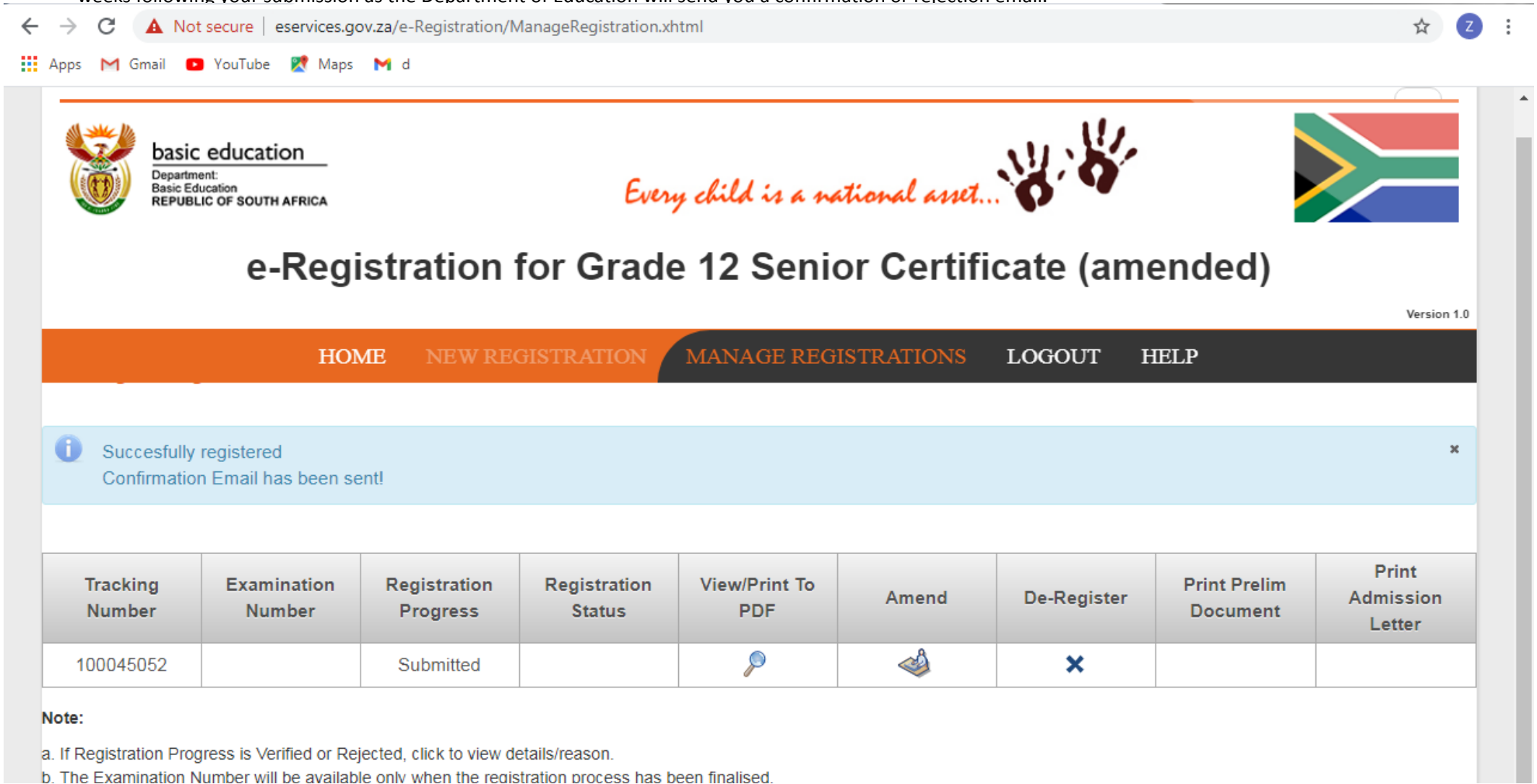
Add your documents. Click save after uploading each document.



Online Exam Registration Guide

Accept the declaration.



Online Exam Registration Guide

Your application will then be successfully submitted. Please click on View/Print PDF and download your Blue Form and continuously check your emails the weeks following your submission as the Department of Education will send you a confirmation or rejection email.