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# **MISSION, VISION** & VALUES



### MISSION

Skills Academy is an institution of higher learning that provides a variety of courses via distance learning. We believe that every person deserves to have access to quality education. That's why our students are valued no matter their education level. We have made it our mission to provide support to our students throughout their studies. We commit ourselves to providing the finest learning experience to ensure the success of our students.

We understand that many South Africans do not have access to quality tertiary education. That's why we are bridging the gap by:

- Having open access entry requirement courses.
- Giving early school leavers a chance to finish their matric.
- Reaching more students via distance learning.
- Offering online study support groups.
- Delivering study material to wherever our students are.
- Employing industry experts to design our courses.

### VISION

We aim to create accessible and affordable distance learning services across South Africa.

Our brand will be a household name, and a leading provider of quality educational services and products.

#### VALUES

Integrity Honesty and Authenticity

Loyalty Committed to working it out

Space To Grow Learning and Collaborating

**Generosity** Win Win, Compassion and Appreciation

Personal Responsibility Accountability and Transparency

### **LETTER FROM THE PRINCIPAL** Rashaad Sambaba quickly rose in the

Rashaad Sambaba joined Skills Academy in 2017 and quickly rose in the college as his hard work and dedication set him apart. By 2018 he became the COO and by 2019 he became the CEO at only 29 years old. He believes that through education everyone has limitless potential.



#### Dear Graduate.

I want to start by saying: Congratulations you are all winners! No matter if you found it easy or difficult, by reaching this goal you have set yourself apart. You have proven that you have what it takes to succeed. You have the motivation and the determination to achieve whatever you want, the world is yours for the taking!

I hope that in addition to all the wonderful knowledge and skills you have gained through your studies that you have learnt one additional exceptionally important lesson. That yes: You. Can. Do. It. I want each and every one of you to take this lesson and apply it to your next goal, your next challenge and if you ever doubt yourself remember that yes, you can do it!

I'm sure that for many of you the end of your studies came quite suddenly, I'm sure that it feels like just the other day you made the all too important decision that you were going to improve your lives with education. Now before you knew it you're here getting your certificate with a brighter future ahead of you. For me when I completed my studies it felt unreal, it felt like some kind of dream, but remember this is happening, you have done this!

Once again, I am truly proud of what you have achieved. I am thankful that I am able to celebrate this day with you. What you have accomplished motivates me and everyone else at Skills Academy to try our best because your success right here is the reason we do what we do. Thank you for choosing Skills Academy to make your dreams come true, we will always be rooting for you.

### RASHAAD SAMBABA PRINCIPAL OF SKILLS ACADEMY

### LETTER FROM A DIRECTOR Bellview

Jan Badenhorst has been involved in distance learning since 1991. Jan is the founder of Skills Academy, College SA, Bellview & Matric College. He believes in changing education to make it accessible to those left behind (students who never completed school, adults & working individuals). *Per Aspera Ad Astra* 



Dear students, colleagues, family and friends

Let me start by congratulating the graduates. You, and those around you know how much hard work and commitment it took to arrive at this wonderful occasion.

I want you to pause and look at the world around you. Everything you see has been built and created by people just like you. The computer or phone you are using to watch this ceremony has been designed and built and improved by people just like you. The internet, the cell phone system, the app on your phone... all these things were thought out and designed and built by ordinary people... just like you.

Do not be impressed by the world around you. You can change that world. You can build new worlds, create new ideas, and change this world.

I hope that achieving your qualification is also a step in realizing that you can achieve much more. You should aim even higher. And you should decide to not only participate in this world around you, but change it. Because you can. You can do anything. You can use the same perseverance and hard work that got you your qualification to do big things. And I hope that the process of achieving your qualification has proven to you just how much more you can do. How much higher you can aim.

You are certainly going to achieve even more in this life.

In truth, you have proven to yourself that there is nothing you cannot achieve.

Enjoy this moment. This is your victory; your achievement. And yes, you certainly deserve it!

Congratulations, and all the best for the next step in each of your lives.

### JAN BADENHORST DIRECTOR OF SKILLS ACADEMY

## **ORDER OF** PROCEEDINGS

1	WELCOMING – MATTHEW DUNBAR (MASTER OF CEREMONIES & COO)
2	<b>CONGREGATION FORMALLY CONSTITUTED</b> – RASHAAD SAMBABA (PRINCIPAL & CEO)
3	BRIEF REMARKS – JAN BADENHORST (DIRECTOR)
4	MOTIVATIONAL ADDRESS BY GUEST SPEAKER – BRIDGIT TARUVINGA
5	CONFERRAL OF QUALIFICATIONS – RASHAAD SAMBABA (PRINCIPAL & CEO)



### FACULTY OF BEAUTY THERAPY

### **BEAUTY THERAPY** COMPREHENSIVE EXPERT CERTIFICATE

Danielle Barnard Hajira Bibi Osman Nokuthula Gladys Sibeko Sbonisile Vuyisile Manzini Tatym-Leigh Basson Victoria Elmien Booysen

### NAIL CARE COMPREHENSIVE CERTIFICATE

Kirsten Trish Rosa-lee Sindicich

### FACULTY OF CHILD CARE

### CHILD DAY CARE COMPREHENSIVE CERTIFICATE

Angelique Van Rooyen Antoinette Setshoana Moloto Dimakatso Lenah Tajane Eloise Rosemary Kramer Kaylin Aldene Davids Lebohang Lesenyeho Liandra Kaylin Johnson Mandie Kruger Masego Rose Mataboge Mickayla Shaneen Davids Nkosingiphile Thandekile Kubeka Queenaria Phumzile Nkambule Samentha Isaacs Scheresse De Freitas Simangele Marry Ndima

### CHILD PSYCHOLOGY COMPREHENSIVE CERTIFICATE

Ann-Jenica Van Coller Bernice Cromhout Chandré Van den Heever Kariena Stander Kegomoditswe Bonolo Masike Lorraine Green Renatta van Dyk Retha Ramdas Shaneez Toshca Grace Thina Sotyantya

### **CRECHE MANAGEMENT** COMPREHENSIVE CERTIFICATE

Nelisiwe Cynthia Sibiya

### **EDUCARE** N4

Estele Ziyadi Sabrina Micaela Pita Thirusha Pillay

### FIRST AID LEVEL 1

La'Nadia Norma Viljoen

### FACULTY OF COMMERCE

### **BUSINESS MANAGEMENT** NATIONAL CERTIFICATE

Cecilia Matsenyengwa Amanda Antonette Naidoo Francois Erasmus Stephan Niewenhuizen

### **COMPUTERISED BOOKKEEPING**

Vanessa Viola

### ICB COMBO ACCOUNTING CERTIFICATE

Nicolene Janse van Rensburg Ntombizonke Gugu Maud Khumalo Vanessa Viola

#### FINANCIAL ACCOUNTING NATIONAL CERTIFICATE

Kyla Gouws Letitia Botha Semira Khiyare Mohammed Shane Mary-Anne Manuel Shanna-Leigh Botha Thulile Lucy Malinga

### FINANCIAL MANAGEMENT COMPREHENSIVE CERTIFICATE

Nasheetah Minkie Thobile Zwane

### FACULTY OF CREATIVE ARTS

### DIGITAL PHOTOGRAPHY COMPREHENSIVE CERTIFICATE

Jessica Samantha Pienaar Keaobaka Anthony Leutlwetse Monique Fouche Nicole Janse Van Vuuren Paballo Sean Makwela

### **GUEST HOUSE MANAGEMENT** COMPREHENSIVE CERTIFICATE

Itai Ngoshi Nicholar Obakeng Masango Yolandie Scheepers

#### TOURISM MANAGEMENT COMPREHENSIVE CERTIFICATE

Katlego Lindah Manyane Paisley Crichton Silindile Prisca Maphumulo Sinenhlanhla Makhosi Mkhize

### FACULTY OF INFORMATION TECHNOLOGY

**INTRODUCTION TO PERSONAL COMPUTERS CERTIFICATE** 

Dimakatso Portia Chauke Evah Kopano Tsheole

MS OFFICE 2010 COMPREHENSIVE CERTIFICATE Rhulani Shallein Mkhabela

PC REPAIR COMPREHENSIVE CERTIFICATE

Jamie-Lee Andrea Steenkamp

### FACULTY OF MANAGEMENT

CALL CENTRE MANAGEMENT COMPREHENSIVE CERTIFICATE

Jacobeth Mpho Tshose

### EVENTS MANAGEMENT COMPREHENSIVE CERTIFICATE

Darrell Samantha Van Niekerk

### HUMAN RESOURCE MANAGEMENT COMPREHENSIVE CERTIFICATE

Daniel Itumeleng Diale Dineo Cleopatra Molutsi Keneuwe Mahase Morgan Isaacs Motselisi Evodia Sutha Welma Ramadimetja Malete

### **GENERAL MANAGEMENT** COMPREHENSIVE CERTIFICATE

Claudia Lira Mzoxolo Lintin Mhlahlo Thabo Joseph Motsomi

#### HUMAN RESOURCE MANAGEMENT SHORT COURSE CERTIFICATE

Mpati Jerome Curtly Courthney Speelman

### **OFFICE MANAGEMENT** COMPREHENSIVE CERTIFICATE

Fundiswa Millicent Gaga Khanyisile Mbewe Matlhogonolo Portia Itumeleng Natalie Orscilla Pietersen Nokwazi Deligence Mkhwanazi Sinenhlanhla Promise Nsibande Siphelele Usula Kubheka

### **OFFICE MANAGEMENT** SHORT COURSE CERTIFICATE

Bongekile Precious Mpunzana

#### PROJECT MANAGEMENT COMPREHENSIVE CERTIFICATE

Anele Faith Sibeko BawinileThuleleni Kunene Chrishane Visagie Lehana Redelinghuys Nozipho Bukekile Mathuthu

### SMALL BUSINESS MANAGEMENT COMPREHENSIVE CERTIFICATE

Ayanda Tshabalala Matsela Modiedi Julia Motlhabi Noelene Esterhuizen

#### SECURITY RISK MANAGEMENT COMPREHENSIVE CERTIFICATE

Bulelani Rebert Wentzel Dintle Beauty Lehola

#### SUPPLY CHAIN & LOGISTICS MANAGEMENT COMPREHENSIVE CERTIFICATE

Chanel Ann Steinmann Linneth Chauke Nokwanda Promise Simelane Rodney Dube Sbonelo Sihle Mqadi Trinity Mazini Khumalo

### FACULTY OF OFFICE ADMINISTRATION

### LEGAL SECRETARY N6 CERTIFICATE

Dianke Coertze

### MEDICAL RECEPTIONIST COMPREHENSIVE CERTIFICATE

Chene Sagrys Iman Fortune Liesl Joy Dicks Nikita Jade Smidt Oniccah Mosaapodi Mkhonto Sonja Caterina Morrison

### PERSONAL ASSISTANT PROFICIENCY CERTIFICATE

Benita Van der Westhuizen

### **PRODUCTION & OPERATIONS MANAGEMENT** COMPREHENSIVE CERTIFICATE

Gerald Leonard Paskana Olivia Melanie Biachina Seipi Rapudi Jeffery Tumiso Nkoane

### **RECEPTIONIST** SHORT COURSE

Simone Joy Paddon

### **PROFESSIONAL SECRETARY** PROFICIENCY CERTIFICATE

Chandre Ann Willemse Kezia Jane Joseph Lauren Raydene Africa Melinda van der Westhuizen

### FACULTY OF POLICING & SAFETY

### **CORPORATE INVESTIGATIONS & CORRUPTION CERTIFICATE**

Sozette du Plessis

### **CRIME INVESTIGATION SKILLS** CERTIFICATE

Lerato Elizabeth Magakwe Nadia Rochelle Roberts Tefo Modungoa Vuyani Jaxa

### FORENSIC SCIENCE SKILLS CERTIFICATE

Hanli Carolina Johanna Visser Itumeleng George Motsomi Refilwe Johanna Legong Thembakazi Mabuto

### **OPERATIONAL HEALTH & SAFETY COORDINATOR & REPRESENTATIVE** CERTIFICATE

Lerato Mogorosi

### **OPERATIONAL HEALTH & SAFETY COORDINATOR** CERTIFICATE

Sibisi Zandile Maureen Mashyde Nomasibulele Dywili

### **OPERATIONAL HEALTH & SAFETY REPRESENTATIVE CERTIFICATE**

Dean Mccarthy Eunice Mukondeleli Mukovhadenga Phumla Florina Zahogo

### RECONSTRUCT AN INCIDENT SCENE SKILLS CERTIFICATE

Achathan Lean-se Ryksen Bernard Wolvaardt Melokuhle Makhanya Tamzyn Carey Naicker



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